

इलेक्ट्रॉनिक्स तथा रेडार विकास  
स्थापना  
भारत सरकार, रक्षा मंत्रालय  
रक्षा अनुसंधान तथा विकास संगठन  
पो.बा.सं.9324, सी वी रामन नगर  
बेंगलूर - 560 093, भारत



**LRDE**

ISO 9001 : 2008 Establishment

Electronics & Radar Development  
Establishment  
Govt. of India, Ministry of Defence  
Defence Research and  
Development Organisation  
P.B.No.9324, C V Raman Nagar  
Bangalore - 560 093, India

25 Oct 2018

### NOTICE INVITING TENDER

1. On behalf of the President of India, Online bids are invited on two bid system through **Open Bidding Mode**. Manual bids will not be accepted except for the original documents as mentioned in this tender. The details of e-tender are as given below:-

Tender Reference No.	Description of item/service	Quantity	EMD (in Rs)
LRDE/MMFD-PUR/18-19/ 19FET009	Dry Film Photo Resist Developer (As per specifications enclosed)	01 (Nos)	6,25,000/-

2. Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app> as per schedule as given in the CRITICAL DATE SHEET as under:-

### CRITICAL DATE SHEET

Published Date	25 Oct 2018 (18.00 Hrs)
Bid Document Download	26 Oct 2018 (18.00 Hrs)
Clarification Start Date	26 Oct 2018 (18.00 Hrs)
Clarification End Date	10 Dec 2018 (16.00 Hrs)
Bid Submission Start Date	31 Oct 2018 (10.00 Hrs)
Bid Submission End Date	11 Dec 2018 (10.00 Hrs)
Bid Opening Date	12 Dec 2018 (10.00 Hrs)

3. Bids will be submitted only through online mode at CPPP Website: <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractor is advised to follow the instructions annexed as "Instructions to the Contractor/Tenderer for the e-submission of the bids online".

4. Tenderer who has downloaded the Tender from the Central Public Procurement Portal (CPPP) Website <https://eprocure.gov.in/eprocure/app>, shall not tamper / modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be blacklisted.

J

5. Intending tenderers are advised to visit again CPPP website <https://eprocure.gov.in/eprocure/app> at least 3 days prior to closing date of submission of tender for any Corrigendum/addendum/amendments. Instructions for bidders for submission of online bid are annexed herewith for reference of bidders.

6. In case of NON registered vendors, the Earnest Money Deposit should be submitted in a sealed envelope duly marked as "EARNEST MONEY DEPOSIT FOR TENDER NO. ....". Tender Fee will not be charged in case if the Tender documents are downloaded from the Website, however a Tender Fee of Rs. 500/- will be charged ,if Tender Documents are collected from the Lab. Please ensure that all the relevant documents uploaded in the Portal are filled completely. Tenders with incomplete details are likely to be rejected.

7. Bids will be submitted by the tenderer in two parts vi. Technical bid and Price (finance) bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of the nature of content of the documents before uploading. The offers submitted by the Telegram/Fax/e-Mail shall not be considered. No correspondence will be entertained in this matter.

8. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical – Bid the results of the qualification as well as Price Bid opening will be intimated latter.

Annexure: As Stated

**Yours Faithfully,**



**(SREE NAGAMAHESHWAR G)  
SCIENTIST 'D'  
FOR DIRECTOR  
FOR AND ON BEHALF OF THE  
PRESIDENT OF INDIA**

Instructions for Online Bid Submission

*(Department User may attach this Document as an Annexure in their Tender Document which provides complete Instructions for on line Bid submission for Bidders)*

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at = <https://eprocure.gov.in/eprocure/app>.

**REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

**FILE NO:LRDE-PUR/18-19/19FET009**

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

**ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

....

✓

